

**EDUCATIONAL POLICIES COMMITTEE
MINUTES
Tuesday December 7, 2010; in Founders' Hellstedt room**

Members in attendance: Louie Bertenshaw, Patrick Crawford, Bob Haak, Katie Hanson, Allison Haskill, Charles Hyser, Rick Jaeschke, Taddy Kalas, Catherine McDermott, Mark Vincent, Michael Wolf, Benjamin Zimmerman

Not Present: Douglas Parvin, Liesl Fowler, Karalyn Jevaney, Ritva Williams

Others Present: Gail Parsons

The meeting was called to order at 4:35 p.m. by Committee Chair Mike Wolf.

I. Minutes: Approval of minutes from November 30, 2010 meeting

Motion to approve: Katie Hanson **seconded: Mark Vincent**
All Approved

II. Old Business:

November 30, 2010

B. Classics 311

Discussion:

- Noted course to be completed during summer
- Noted: Graduating seniors that have not met graduation requirements will be moved to summer graduation upon completion of course
- What term and academic year will the course be offered
- Request to submit all documents in a single file
- Recommend to table and return to GenEd for consideration of G suffix
- Submit approval for PP suffix
- Foreign studies has approved

Action: Motion to Table with recommendation to send to Gen Ed and request course submitted as a single file to GenEd:Taddy Kalas **seconded: Catherine McDermott**
Motion to table approve

III. New Business

A. MUSC 343 and ENGL 315G Learning Community (Rayapati and Al-wazed)

Information: ENGL 315G was approved as a course by EPC at the November 30, 2010 meeting.

Musc343 is a current course being approved for the Learning Community. The LC was previously taught and approved for a one time course approval and is now being submitted for approval.

Action: Recommend instructor to include "Name" on course syllabus.

Motion to approve: Charles Hyser **seconded: Taddy Kalas**
All Approved

B. LSFY 103 Post-Apocalyptic Visions (Marklevits)

Discussion:

- Recommend a Syllabus be submitted
- Concern with Provisions being met as noted on top of submitted form
- Include a daily or weekly schedule

Motion to table with recommendation to submit syllabus and course schedule:
Taddy Kalas **seconded: Patrick Crawford**
Motion to table approved

C. ACCT 312 name change “Cost Accounting” to “Managerial Accounting” (Delaney)
Motion to approve: Catherine McDermott seconded: Charles Hyser
All Approved

D. (1) ACCT452, ACCT456 credit change conversions from 1.5 to 3.0
Motion to approve ACCT 452 and ACCT 456: Mark Vincent seconded: Katie Hanson
All Approved ACCT 452 and ACCT 456

(2) Discussion: ACCT 451 and ACCT 453:

- Recommend cover letter including information if courses will be taught by current instructors or new instructors
- Include student goals, grade rubric, assessment, objectives
- Credits need to be listed to confirm credit change from 1.5 to 3.0
- Recommend similar format as submitted for ACCT456
- Concern with number of classes listed (semester-based syllabus?)

Action: Recommend to table and request courses are resubmitted.

Motion to table: Mark Vincent seconded: Katie Hanson

Motion to table and resubmit with recommendations for approval

E. ACCT 454 Advanced Audit

Discussion:

- Request to submit new course proposal with recommendations listed for ACCT 451 and ACCT453.

Motion to table: Catherine McDermott

seconded: Rick Jaeschke

Motion to table approved

F. ACCT 455 Advanced Managerial

Discussion:

- Request to submit new course proposal with recommendations listed for ACCT451 and ACCT453.

Motion to table: Michael Wolf

seconded: Patrick Crawford

Motion to table approved

Motion to adjourn meeting 5:20 p.m.: Catherine McDermott

seconded: Benjamin Zimmerman All Approved

Next EPC Meeting December 14, 2010
4:30 p.m. Hellstedt